



## **METROPOLITAN ORGANISER – HEALTH WORKERS UNION**

**The Health Workers Union is seeking to recruit a full-time Organiser (on secondment) to be a part of our union's dynamic team.**

The Health Workers Union, based in South Melbourne, represents Victorian health workers such as hospital ward and administration clerks, storemen, kitchen, cleaning and domestic services staff, personal care workers, disability workers, pathology collectors, aged care workers, laboratory assistants, research staff and technicians from various disciplines. The position is Melbourne based, however traveling in Victoria's regions and interstate may occur.

The successful applicant will be organising predominantly within the public hospital system. Demonstrated knowledge or previous work history within Victoria's public hospital system is essential.

### **Job description:**

You will work in a team and report to the Lead Metropolitan Organiser, and undertake the following duties:

- Hold regular meetings with members and delegates onsite
- Promote the union and its services onsite
- Recruit new members to the Union and meet monthly recruitment targets
- Provide representation to members and resolve workplace issues with management
- Identifying and mentoring workplace leaders/activists and encouraging activism in their workplace/industry

Qualifications and experience required to be our Organiser:

- Punctuality and capacity to plan and prioritise workload
- Excellent knowledge of the industrial relations system
- Ability to work independently and in a team environment
- Effective verbal communication skills
- Proven ability with legislative and Award interpretation
- Current drivers licence
- Computer literacy and keyboard skills

The successful applicant will have a strong commitment to the Union movement and a capacity to handle a varied and demanding workload.

Salary is negotiable, depending on skills and experience.

**The position will be probationary for a period of 6 months. Performance will be reviewed every 3 months. This is a secondment opportunity.**

Applications, including a current CV and application letter addressing the requirements of the role, should be forwarded by close of business Friday, 20 June, 2020

Please email your application to HWU Secretary, Diana Asmar at [diana.asmar@hwu.org.au](mailto:diana.asmar@hwu.org.au).