



# Know your rights

## TELEPHONE ALLOWANCE

### HEALTHSCOPE HOSPITALS

(Non-clinical employees)

If you are required to be contactable by your workplace for the purpose of being “on call” then you are entitled to be paid a telephone allowance. This payment is for the entire cost of keeping the number functioning and includes the rental/connection cost of the service. This is in accordance with clause 18.10 of the Enterprise Agreement covering your workplace.

***“18.10 Telephone Allowance***

*Where the Employer requires an Employee to install and/or maintain a telephone for on call or other purposes, the rental and installation charges shall be met by the Employer on production of receipted accounts.”*

Your employer can withhold payment if you don't have receipts. You need to produce receipts to justify reimbursement.

If you are required to be on call, or have a query about the allowances that you should receive, please approach your local area Organiser or call the union office on (03) 9341 3300.



*'Caring is our Profession'*



**Diana Asmar**  
**Union Secretary**